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*Board Members: Judy Seymour, President Rebecca Golly, Vice President  
David Branesky Brian Dressler Greg Stefani*

### MINUTES

**Regular Board Meeting  
19601 S. Highway One, Manchester, CA  
6:00pm Tuesday April 11, 2017**

1. **Call to order** – 6:00pm
2. **Roll Call** – Boardmembers Branesky, Dressler, Golly, Seymour present; Boardmember Stefani excused
3. **Privilege of the floor** – no comments
4. **Consent Calendar:** it is suggested that items (a) through (d) be acted upon simultaneously, unless separate action or discussion is requested
  - (a) Minutes of the 3-14-17 meeting
  - (b) March Bills / Treasurer's Report
  - (c) Comparative Balance Sheet
  - (d) March Equipment Repair Summary**Motion to approve Consent Calendar as presented  
M/S/C (Dressler, Branesky, 4/0)**
5. **Reports**
  - (a) *Fire Chief* – the Chief reported that the department was running smoothly and the Volunteers are gearing up for the BBQ. Activity has picked up again, running at an average of 2 calls per day. Three Volunteers have just completed continuing ed classes. Other items of interest are already agendaized and he will comment then.
  - (b) *Secretary / Committee reports* – (Update from R Golly regarding Boardmember class) – Golly reported that the classes were still interesting and they would especially benefit contentious Boards. Steve Lund is a presenter and he's quite good. Golly feels this course would especially benefit new Board members.
6. **Correspondence** (MCAFD; )

### NEW BUSINESS

7. **Bid Opening: Parking Lot RFQs**
8. **Discussion / Action regarding Parking Lot RFQs**

Boardmember Seymour opened the quotes and reported the following results:

	282	19601
Granite Construction	153,500.00	153,500.00
Gregg Simpson Trucking	146,941.00	133,472.71
Rege Construction - <i>Non responsive as to format</i>	144,997.00	133,717.00
Michael Ellerin	Non Responsive as to material	
Average	148,480.00	140,230.00

The Board expressed surprise at the high cost of these jobs and acknowledged that there was not enough budget for even one of the parking lots, let alone both. They asked the Office

Manager to draft a letter to County Counsel asking what options the Board might have for completing this project in the best financial interest of District taxpayers and to bring it to next month's meeting for consideration by the Board.

**Motion to reject all Firehouse Parking Lot paving quotes due to the costs significantly exceeding the budgeted amount.**

**M/S/C (Dressler, Branesky, 4/0)**

**9. Bid Opening: Mechanic RFQ**

**10. Discussion / Action regarding Mechanic RFQ**

The Board had specific questions about bid responses on both the portal-to-portal charges and the fuel fee charges. They asked the Chief and Office Manager to analyze the bids based on the responses to these questions and to come back next month with answers so the Board could make an award. Continue to May meeting.

**11. Discussion / Action regarding Firefighter immunization requirements** – Duty Officer Golly reported that she had done research on required Firefighter immunization requirements and had found that TDaP and Hepatitis B were suggested by OSHA. The Board agreed the District should pay for these vaccines.

**Motion to have the District pay for Hepatitis B testing and immunization and TDap immunization for all Firefighters**

**M/S/C (Dressler, Golly, 4/0)**

**12. Discussion / Action regarding 2017 Equipment Replacement Schedule** - The Chief reported he was still trying to find a home for the 1985 vehicle. A new or new-to-us Type III vehicle will be on his next wish list. No action required.

**13. Discussion / Action regarding second draft 17-18 budget** – continue to May

**14. Follow-up / Action regarding fire lane blockage issues at the General Store (continued from 3-14 meeting)** – the Chief reported that the situation is still pending and that no work has begun on the striping. Continue to May meeting.

**15. Adjournment** – 7:30pm