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*Board Members: Judy Seymour, President Rebecca Golly, Vice President
David Branesky Brian Dressler Greg Stefani*

MINUTES

**Regular Board Meeting
19601 S. Highway One, Manchester, CA
6:00pm Tuesday March 14, 2017**

1. **Call to order** – 6:00pm
2. **Roll Call** – Boardmembers Branesky, Dressler, Golly, Seymour, Stefani present
Guest: Point Arena City Manager Richard Shoemaker
3. **Privilege of the floor** – Seymour requested that item 13 be moved up on the calendar to follow the Consent Calendar to accommodate Mr. Shoemaker. The Board agreed to move this item.
4. **Consent Calendar**: it is suggested that items (a) through (d) be acted upon simultaneously, unless separate action or discussion is requested
 - (a) Minutes of the 2-14-17 meeting
 - (b) February Bills / Treasurer's Report
 - (c) Comparative Balance Sheet
 - (d) February Equipment Repair Summary**Motion to approve Consent Calendar as presented
M/S/C (Dressler, Stefani, 5/0)
Include Item 4d with Item 11**
5. **Reports**
 - (a) *Fire Chief* – the Chief stated that things have been semi-quiet which is good because he's a little short-handed right now. There have been lots of trainings and the two new Volunteers are working out well (Tashi Doster and Adrienne Anderson). Everyone is gearing up for the pig feed.
 - (b) *Secretary / Committee reports* – Golly reported that the Boardmember classes she has been attending have been very interesting. They have reinforced for her how lucky the Board is to have such great members. There is a great deal of trust among the Boardmembers with no one having personal agendas.
6. **Correspondence** (MCAFD)

NEW BUSINESS

7. **Discussion / Action regarding adopting revised 2016-17 budget (inclusion of Prop 172 Funds)**
**Motion to approve revised budget to include \$12,704 in Prop 172 funds
M/S/C (Golly, Stefani, 5/0)**
8. **Discussion / Action regarding approval of Prop 172 funds distribution agreement**
**Motion to approve Funds Distribution Agreement prepared by Mendocino County Association of Fire Districts (MCAFD)
M/S/C (Golly, Stefani, 5/0)**
9. **Discussion / Action regarding first draft 17-18 budget**
The Board discussed various aspects of the draft and asked that it be brought to next month's meeting so they have the option of including costs for the paving projects. Continue to April meeting.
10. **Discussion / Action regarding purchasing exercise equipment for Volunteers (continued from 2-14 meeting)** – Suddith said the Volunteers would undoubtedly benefit from fitness

equipment, but it would only be feasible if there was a structure to house the equipment. Suddith said we would continue to seek grant funding for such a structure.

11. Discussion / Action regarding Equipment Maintenance RFQ (continued from 2-14 meeting)

Motion to approve Equipment Maintenance RFQ and publish in the newspaper for two weeks

M/S/C (Golly, Stefani, 5/0)

12. Discussion / Action regarding approval of final MSR/SOI

Hillary stated that all edits suggested at the last meeting had been incorporated in the latest document.

Motion to approved submitting the final MSR/SOI to LAFCO

M/S/C (Dressler, Branesky, 5/0)

13. Discussion / Action regarding fire lane blockage issues at the General Store (continued from 2-14 meeting)

City Manager Richard Shoemaker was present to discuss this problem with the Chief and the Board. He acknowledged that the original permit required that the owner provide a striped and posted 10-foot public access way / fire lane on the north side of the General Store running from Center Street to Main Street that would remain open, unblocked, and available for emergency vehicle and public access, but that the owner had never complied with that condition. Mr. Shoemaker said that he had a Code Enforcement Consultant coming on board next week, and that this issue is the first item he will tackle. Mr. Shoemaker asked that the District send him a letter with specifications for the emergency access striping and he would ensure that the situation is corrected. [*Note: The letter was sent on March 31*]

The Chief and Board asked about the possibility of issuing parking citations to vehicles illegally parked. Mr. Shoemaker said he would take that up with law enforcement as a separate issue.

OLD BUSINESS

14. Update and possible action: rodent issue at Irish Beach firehouse (Suddith) – per Suddith the issue has been resolved and may be removed from future agendas.

15. Adjournment - 7:30pm